DATE: July 10, 2017

KIND OF MEETING: Reorganizational Meeting

LOCATION: High School Library

MEMBERS PRESENT: Marice Bright  Angela DeBeer  James Durant
Tracy Edwards  Dennis Egan  Vitaline LaPage
George Martin  Robert Nimz

MEMBER ABSENT: Chad Dufrane

OTHERS PRESENT: Donna André, Superintendent of Schools
Todd LaPage, Building Principal 7-12/Dir. of Sp. Ed.
Dean Yando, Building Principal UPK-6
Jennifer Lynch, Assistant Principal/CIO
Christina Dufrane, Secretary to the Superintendent
Susan Perkins, Shared Business Manager
Mike Malette

CALL TO ORDER: The Reorganizational Meeting of the Brushton-Moira Central School District’s Board of Education was called to order at 6:32 p.m. by Superintendent, Donna André.

NOMINATION FOR PRESIDENT: Motion made by Dennis Egan, and seconded by Tracy Edwards, that Marice Bright be nominated for President.

CLOSE POLLS: Motion made by Dennis Egan, and seconded by Tracy Edwards, that the polls be closed.

ELECTION OF PRESIDENT: Motion made by Dennis Egan, and seconded by Tracy Edwards, that the Clerk shall cast one ballot to elect Marice Bright as President. Motion voted and carried.

8-Yes 0-No

NOMINATION OF VICE-PRESIDENT: Motion made by Marice Bright, and seconded by Dennis Egan, that Chad Dufrane be nominated for Vice-President.

CLOSE POLLS: Motion made by Marice Bright, and seconded by Dennis Egan, that the polls be closed.

ELECTION OF VICE-PRESIDENT: Motion made by Marice Bright, and seconded by Dennis Egan, that the Clerk shall cast one ballot to elect Chad Dufrane as Vice-President. Motion voted and carried.

8-Yes 0-No

OATH OF FAITHFUL PERFORMANCE: The Oath of Faithful Performance was administered to all Board Members and newly elected President by Donna André, Superintendent of Schools.

APPOINTMENT OF OFFICERS: Upon presentation and recommendation of Donna André, Superintendent of Schools, motion made by Angela DeBeer, and seconded by Robert Nimz, that the Board of Education shall appoint the following Officers:

1. Clerk of the Board (Christina Dufrane)
2. Internal Claims Auditor (Heidi Foley)
3. Treasurer (Susan Perkins)
4. Deputy Treasurer (Christina Dufrane)
Motion voted and carried.

8-Yes 0-No

OATH OF FAITHFUL PERFORMANCE:
The Oath of Faithful Performance was administered to those officers present by Donna André, Superintendent of Schools.

OTHER APPOINTMENTS:
Upon presentation and recommendation of Donna André, Superintendent of Schools, motion made by Robert Nimz, and seconded by Jamie Durant, that the Board of Education shall appoint the following:

1. School Physician (George Cook/Peter Koppenheffer/Kristin Frank)
2. School Attorneys
   - Ferrera Fiorenza PC
   - Harris, Beach PLLC
   - Orrick, Herrington & Sutcliffe LLP
   - Rachel Rissetto/Jake Tolosky, Champlain Valley Educational Services
3. Faculty Auditor-Extraclassroom Activity Account (Dean Yando)
4. Central Treasurer-Extraclassroom Activity Account (Christina Dufrane)
5. Attendance Officer (Kelly Tavernia)
6. Attendance Clerk (Kelly Tavernia)
7. Records Access Officer (Christina Dufrane)
8. Records Management Officer (Christina Dufrane)
9. Asbestos LEA Designee (Mike Malette)
10. Investment Managers (Susan Perkins & Donna André)
11. Purchasing Agent (Sharon Earle)
12. Deputy Purchasing Agent (Jackie Snyder)
13. 403b Liaison (Gina Trimm)
14. Title IX Coordinators (Todd LaPage & Dean Yando)
15. Tax Collector (Christene Martin)
16. External Auditor (Bower and Company CPA’s, PLLC)
17. Financial Advisors (Fiscal Advisors)
18. School Architect (SEI Design Group)
19. Medicaid Compliance Officer (Todd LaPage)
20. DASA Coordinators (Donna André & Todd LaPage)
21. Committee on Special Education
22. Impartial Hearing Officers for the Committee on Special Education
23. Committee on Pre-School Special Education
24. Section 504 Committee
25. Persons with Access to Special Education student files

Motion voted and carried.

8-Yes 0-No

DESIGNATIONS:
Upon presentation and recommendation of Donna André, Superintendent of Schools, motion made by Angela DeBeer, and seconded by Dennis Egan, that the Board of Education will designate the following:

1. Official Bank Depositories (Community and J.P. Morgan-Chase)
2. Broker of record for insurance (King-Clark)
3. Official Newspaper (Malone Telegram)
4. Regular meetings (second Monday of month)
5. Third Party Administration of 403b Plan – The Omni Group
Motion voted and carried.

8-Yes 0-No

AUTHORIZATIONS:

Upon presentation and recommendation of Donna André, Superintendent of Schools, motion made by Tracy Edwards, and seconded by George Martin, that the Board of Education shall authorize the following:

1. Certification of payroll (Donna André or in her absence Susan Perkins)
2. Conference, convention, and workshop attendance (Donna André)
3. To establish Petty Cash Funds in the amount of $100 (Susan Perkins)
4. Designation of Signatures on checks (Susan Perkins & Christina Dufrane)
5. Lead Teacher Evaluators (Dean Yando, Todd LaPage, Donna André & Jennifer Lynch)
6. Budget transfers on Chief School Officer’s approval up to $5,000
7. Superintendent to apply for Gants in Aid (State & Federal)
8. Release of Grades 7 & 8 during Regents Examinations in June
9. Release of students for ½ Staff Development days on October 19 and March 22
10. Signature on Extra-Curricular Account checks (Christina Dufrane and/or Todd LaPage – Dean Yando (alternate))
11. Memberships
   7.11.1 Membership in Franklin County School Boards’ Association
   7.11.2 Membership in New York State School Boards’ Association
   7.11.3 Membership in NYS Council of School Superintendents
   7.11.4 Membership in New York State Public High School Athletic Association
   7.11.5 Membership in Rural Schools Association
   7.11.6 NYS Council of Social Studies
   7.11.7 National Science Teachers’ Association
   7.11.8 Geological Society of America
   7.11.9 NYS Athletic Administrators Association
   7.11.10 NYS School Music Association
   7.11.11 NYS Association for Health, Physical Ed., Recreation & Dance
   7.11.12 New York Farm Bureau
   7.11.13 National Association of Secondary School Principals (National & Junior Honor Society)
12. Annual Superintendent Meeting
13. Monthly Superintendent/insurance Meeting for the Superintendent

Motion voted and carried.

8-Yes 0-No

BONDING OF PERSONNEL:

Upon presentation and recommendation of Donna André, Superintendent of Schools, motion made by George Martin, and seconded by Vitaline LaPage, that all persons and positions required by law or regulation as well as Educational Communications Delivery (BOCES Courier Service) be covered under a Faithful Performance Blanket Bond with limits of
$100,000 and an additional $1,000,000 coverage for the District Treasurer and Deputy Treasurer. Motion voted and carried.

8-Yes 0-No

COOPERATIVE PURCHASING: Upon presentation and recommendation of Donna André, Superintendent of Schools, motion made by Angela DeBeer, and seconded by Jamie Durant, that it be resolved that the Brushton-Moira Central School District’s Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2017-2018 school year. Motion voted and carried.

8-Yes 0-No

INDEMNIFICATION AND LEGAL DEFENSE RESOLUTION: Upon presentation and recommendation of Donna André, Superintendent of Schools, motion made by George Martin, and seconded by Angela DeBeer, that the Board of Education shall approve the following motion:

WHEREAS, the Board of Education of the Brushton-Moira Central School District wishes to protect the District, the members of the Board of Education and any school district officers in actions brought against them or in any action or proceeding touching any district property or involving its rights or interests; and,

WHEREAS, the Board of Education of the Brushton-Moira Central School District wishes to protect its superintendent, principals, members of the teaching or supervisory staff, member of a Committee on Special Education or subcommittee thereof, surrogate parent, as defined in the regulations of the Commissioner of Education, any member of the Board of Education or non–instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District, including proceedings before the Commissioner of Education, arising out of the exercise or his/her powers of his/her duties; and,

WHEREAS, the Board of Education of the Brushton-Moira Central School District wishes to protect its members, employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the school district, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his/her employment or duties with the District,

BE IT RESOLVED, that the benefits and protection afforded pursuant to § 3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

BE IT FURTHER RESOLVED, that the benefits and protections provided pursuant to § 18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statuses, rules, or regulations, including but not limited to, the protections provided pursuant to the Education Law § 3811, § 3023, and § 3028, subject to the procedural requirements set forth therein.
Upon presentation and recommendation of Donna André, Superintendent of Schools, motion made by George Martin, and seconded by Angela DeBeer, that the Board of Education shall approve the following resolution:

WHEREAS, Section 135.4(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grade; and

WHEREAS, these pupils are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the standards for these pupils to compete under a program called the Selection/Classification Program;

THEREFORE BE IT RESOLVED that the Brushton-Moira Central School District’s Board of Education shall permit pupils to compete under the Selection/Classification Program in all sports.

Motion voted and carried.

8-Yes 0-No

Upon presentation and recommendation of Donna André, Superintendent of Schools, motion made by George Martin, and seconded by Robert Nimz, to set forth the following:

1. Establish the mileage reimbursement rate for use during school year when staff members use their own vehicles on pre-approved school business ($.535/mile)
2. Receive from each Board member a donation of $0.00 to put in the Tribute Fund
3. Board Committee/Organizational Representatives
4. Discussion and Approval of Compensation of Substitutes Pay

Motion voted and carried.

8-Yes 0-No

Motion made by George Martin, and seconded by Jamie Durant, to adjourn the Reorganizational Meeting of the Board of Education. Motion voted and carried.

8-Yes 0-No

The Reorganizational Meeting of the Board of Education was adjourned at 6:45 p.m.

Minutes approved by: 

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Clerk of the Board