

DATE: April 6, 2010

KIND OF MEETING: Regular Meeting

LOCATION: High School Library

MEMBERS PRESENT: Steven Curran Robert Devins Isabelle Dorey  
David Dufrane Valerie Dunning Dennis Egan  
Melissa Mills Stephen Perry Tracy Warren

OTHERS PRESENT: Robin Jones, Superintendent of Schools  
Steven Grenville, Secondary Principal  
Nenette Greeno, Middle Level Principal  
Catherine Devins, Elementary Principal/CSE Chair  
Angela DeBeer, Treasurer  
Mary Ellen McKane, Food Service Manager  
Darrin Jock, Transportation Supervisor  
Christina Dufrane, Secretary to the Superintendent  
Keith Shult, Interim Principal  
Daniel J. Russell

CALL TO ORDER: The Regular Meeting of the Brushton-Moira Central School District's Board of Education was called to order at 7:04 p.m. by President, David Dufrane.

PLEDGE OF ALLEGIANCE: Members of the Board of Education and those in the audience rose and said the Pledge of Allegiance.

EXECUTIVE SESSION: Motion made by Dennis Egan, and seconded by Tracy Warren, that the Board of Education shall enter into Executive Session, at 7:05 p.m. Motion voted and carried.

9-Yes      0-No

RETURN TO REGULAR SESSION: Motion made by Stephen Perry, and seconded by Dennis Egan, that the Board of Education shall return to Regular Session, at 7:58 p.m. Motion voted and carried.

9-Yes      0-No

INPUT FROM VISITORS: There was no input from visitors.

APPROVE FINANCIAL REPORTS: Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Valerie Dunning, and seconded by Melissa Mills, that the Board of Education shall file for audit the following Financial Reports:

1. Treasurer's Reports for February 2010
2. Budget Expenditure Reports for February 2010
3. Extracurricular Activities Account Report for February 2010

Motion voted and carried.

8-Yes      0-No      1-Abstained-  
Dennis Egan

CONSENT AGENDA: Motion made by Stephen Perry, and seconded by Tracy Warren, that the Board of Education shall approve the following:

1. Minutes of March 8, 23, and 29, 2010
2. Recommendations of the Committee on Special Education for March 24, and 31, 2010
3. Recommendations of the Section 504 Committee for March 24, and 31, 2010

Motion voted and carried.

9-Yes      0-No

APPROVE REQUEST FOR MATERNITY LEAVE:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Valerie Dunning, and seconded by Melissa Mills, that the Board of Education shall approve the request of Tamara Hanna as UPK Teacher for a Maternity Leave for approximately four weeks, effective April 28, 2010. Motion voted and carried.

9-Yes      0-No

ACCEPT RESIGNATION FOR RETIREMENT PURPOSES:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Tracy Warren, and seconded by Steven Curran, that the Board of Education shall accept the resignation of Christine Sullivan as Music Teacher for retirement purposes, effective July 1, 2010, with sincere regrets and the local retirement incentive available. Motion voted and carried.

9-Yes      0-No

APPOINT VOLUNTEER GOLF COACH:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Dennis Egan, and seconded by Melissa Mills, that the Board of Education shall appoint Randy Todd II as a Volunteer Golf Coach for the 2009-2010 school year, pursuant to a MOU with the Teachers' Union. Motion voted and carried.

9-Yes      0-No

APPOINT VOLUNTEER JV & VARSITY BASKETBALL CLUB ADVISOR:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Melissa Mills, and seconded by Stephen Perry, that the Board of Education shall appoint Randy Todd II to the position of Volunteer JV & Varsity Basketball Club Advisor for the 2009-2010 school year. Motion voted and carried.

9-Yes      0-No

APPROVE SUBSTITUTES:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Tracy Warren, and seconded by Valerie Dunning, that the Board of Education shall approve the following Substitutes for the 2010-2011 school year:

1. Mary McGrath – Certified Teacher, 4-yr. degree
2. Sheryl Saxton – Certified Teacher, 4-yr. degree
3. Judy Cheney – Certified Teacher, 4-yr. degree
4. Kimberly Holmes – Certified Teacher, 4-yr. degree

Motion voted and carried.

9-Yes      0-No

APPROVE REQUEST FOR  
BOCES SERVICES FOR  
2010-2011:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Dennis Egan, and seconded by Robert Devins, that the Board of Education shall approve the Final Request for BOCES Services for the 2010-2011 school year. Motion voted and carried.

9-Yes            0-No

TAKE ACTION ON  
REQUEST OF NON-  
RESIDENT STUDENT:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Valerie Dunning, and seconded by Dennis Egan, that the Board of Education shall approve the request of Jasmine McClelland as a non-resident student in grade 12 from Salmon River Central School for the 2010-2011 school year. Motion voted and carried.

6-Yes            3-No-Robert Devins  
                                 Isabelle Dorey  
                                 David Dufrane

Note: Students should have to pay tuition.

TAKE ACTION ON CSE  
RECOMMENDATIONS:

Motion made by Steven Curran, and seconded by Melissa Mills, that the Board of Education shall approve the following:

1. Recommendations of the Committee on Special Education for March 30, 2010
2. Recommendations of the Committee on Pre-School Special Education for March 25, 2010
3. Recommendations of the Section 504 Committee for March 17, 2010

Motion voted and carried.

9-Yes            0-No

APPROVE USE OF  
UNUSED EMERGENCY  
CLOSING DAY:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Melissa Mills, and seconded by Valerie Dunning, that the Board of Education shall approve using the last remaining Emergency Closing Day for the 2009-2010 school year on Friday, April 9, 2010. Motion voted and carried.

8-Yes            1-No-Dennis Egan

APPROVE BUDGET  
TRANSFERS:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Valerie Dunning, and seconded by Stephen Perry, that the Board of Education shall approve the following Budget Transfer:

<u>TO</u>	<u>FROM</u>	<u>AMOUNT</u>
C2860.400	C2860.410	\$5,300.00
Cont.-Warehouse Costs	Food	

A2860.450	C2860.410	\$700.00
Supplies.-Cafe.	Food	

Motion voted and carried.

9-Yes      0-No

WEB PAGE  
PRESENTATION:

Mrs. Christina Dufrane, Secretary to the Superintendent presented the new web page to the Board that she designed. Mrs. Dufrane went over some of the new features of the web page and invited the Board to offer any suggestions for changes or additions to the web page.

Members of the Board appreciated the hard work that Mrs. Dufrane put into designing the new web page.

ACKNOWLEDGEMENTS:

Ms. Jones thanked Mrs. Dufrane for all of her hard work and time that she put into designing the new web page; it looks great. Ms. Jones also thanked the Managers and Administrators for their help and input during the budget process.

Mr. Grenville commended Mrs. Keri Lucey and Ms. Christine Sullivan and everyone that was involved with the musical, "Anything Goes". Everyone did a spectacular job! Mr. John St. Mary, Mr. David McKane and members of FFA held an Open House for the Sugar House and Pancake Breakfast on March 27<sup>th</sup>, it was very well attended and everything was great. The National Honor Society Ball was on March 26<sup>th</sup>; Advisors, David Fowler and Yvonne Hozley did a wonderful job.

Mrs. Devins thanked Mrs. Melissa Whipple and the PBIS team for their work on positive behavior; cards are being generated for positive behavior for students and as a reward for this behavior students will be allowed to attend a Positive Behavior event. The Kindergarten teachers, Mrs. Connie Terry, and Mrs. Rayonna Pickering recently held Kindergarten Registration that was very well attended. Mrs. Devins also thanked Heidi Miletich, newly appointed Reading Coach for her hard work and efforts that were put into the recent Superintendent's Conference Day.

Board Member Robert Devins congratulated everyone that has been working with the Bucket Filling. There has been a lot published regarding bullying and this positive reinforcement is nice to see.

Ms. Greeno informed the Board that the Middle Level Committee recently met and new things will be coming from this committee. Policies and procedures are being looked at for the Middle Level Handbook and the Board can expect to see some changes coming to them for updates.

Board Member Valerie Dunning commended the Directors of the AAU Tournament that was held on March 27<sup>th</sup> & 28<sup>th</sup> and Levi and Rita White for their hard work during the tournament. The tournament was very well attended and Mrs. Dunning received compliments on how wonderful the building looked; kudos to the cleaning staff.

Board Member Isabelle Dorey applauded everyone involved in the musical. Everyone is very talented. Mrs. Dorey also attended another area musical and BMC is the unbeatable school.

Board President David Dufrane thanked the 12 recent retirees for their many years of dedicated service and best wishes for a happy retirement.

**BUDGET UPDATE:**

Board President, Dave Dufrane and Board Member, Bob Devins distributed a proposed budget revisions listing from draft 6 budget (see attached). Ms. Jones and Mrs. DeBeer also provided a handout addressing the proposed revisions and options 1, 2 and 3 (see attached). They proposed utilizing \$1,016,000 of fund balance. After discussion all Board Members with the exception of Dennis Egan and Tracy Warren were in agreement to use the additional fund balance. Regarding paying of the 06-07 Bus Bond; Mrs. DeBeer explained that by not paying it off, there would not be a 1.64% reduction in the tax levy as per Mr. Devins proposal. The only way there would be a reduction in the levy is if the Board chose to increase the use of fund balance by an additional \$39,975.

Mr. Devins proposal was to change budgeted \$2,075,000 for Health Insurance. Mrs. DeBeer and Ms. Jones explained that the current budget of \$2,349,324 included employees that did not currently use health insurance but are eligible as well as employees with single coverage that were expected to convert to family plans in the next year. All other employees are being budgeted at what they are actually utilizing currently. In addition to the 7% rate increase, the district also has to budget for an increase in the number of people that we pay for health insurance due to the number of retirements who will still receive health insurance and their replacements who will be eligible to receive health insurance. Ms. Jones felt that she would be comfortable budgeting \$2,150,000 but would not recommend anything lower. Board Members Tracy Warren, Valerie Dunning, Stephen Perry, Melissa Mills, and Dennis Egan were comfortable with that number. Board Members Steven Curran, Isabelle Dorey, and David Dufrane were in support of the lower number.

Mrs. DeBeer explained that TRS was budgeted at 8.71% of total budgeted instructional salaries. She stated that we could reduce by \$11,840 per Mr. Devins but would not decrease any more than that. ERS is currently budgeted at 11% for \$169,000. If the Board chooses to reduce to \$160,000 per Mr. Devins recommendation, we could take any additional funds needed from the ERS reserve that was created last year.

Mrs. DeBeer and Ms. Jones stated that the current draft budget includes the elimination of the 8-hour Cleaner that the Board voted to abolish. The only way to reduce additionally would be to reduce overtime which would impact the number of cleaners working over the summer as well as snow removal that may be needed next year. The Board agreed to put back the 8-hour Cleaner position but reduce overtime. Board Members Isabelle Dorey, Steven

Curran, and Dennis Egan were opposed to adding the Cleaner position. Maintenance subs/overtime was reduced by \$3,847. Mrs. DeBeer explained that this is where building check overtime as well as overtime paid when the alarm goes off is charged.

The Board agreed to reduce the budget by another \$48,778.00 per Mr. Devins proposal for the potential savings from the 55/25. Mr. Devins also proposed to reduce teaching substitute costs to \$90,000, a reduction of \$10,000. All Board Members except for Mrs. Warren agreed with this recommendation. Non-instructional subs were reduced to \$20,000, these are costs associated with monitors in the study halls, cafeterias, and after school programs. Mr. Devins and Mr. Dufrane's proposal included an addition of a high school English Teacher for AP Honors, College writing, and SAT prep. Through discussion with administrators it was decided that additional staffing in the English and Social Studies departments would be needed to meet the goals set by the Board. The Board decided to add one English teacher at this point; Dennis Egan was opposed to this addition.

Mr. Devins recommendation was to cut \$11,248.00 from Bus Monitor/Drivers by Darrin Jock, Robin Jones and Cathy Devins determining how to reduce this by realizing economies to the present operation. Mr. Devins also proposed to restore \$108,000.00 worth of revenue based on the Assembly's proposal. Mrs. DeBeer asked what the plan was, if this money did not come through. Mr. Devins said that they would have to reduce elsewhere.

Mrs. DeBeer will make revisions based on the Board's request and will send to the Board for final budget determination for the April 20<sup>th</sup> meeting.

APPROVE ALLOWING AMERICAN LEGION TO USE SCHOOL BUS FOR MEMORIAL DAY:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Isabelle Dorey, and seconded by Steven Curran, that the Board of Education shall approve allowing the Post 939 American Legion to use a school bus for Memorial Day, at a cost of fuel plus \$1.00. Motion voted and carried.

9-Yes      0-No

ADJOURNMENT:

Motion made by Valerie Dunning, and seconded by Melissa Mills, to adjourn the Regular Meeting of the Board of Education. Motion voted and carried.

9-Yes      0-No

The Regular Meeting of the Board of Education was adjourned at 9:54 p.m.

Minutes approved by:

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Clerk of the Board