

DATE: January 11, 2010

KIND OF MEETING: Regular Meeting

LOCATION: High School Library

MEMBERS PRESENT: Steven Curran Robert Devins Isabelle Dorey  
David Dufrane Valerie Dunning Dennis Egan  
Melissa Mills Stephen Perry Tracy Warren

OTHERS PRESENT: Robin Jones, Superintendent of Schools  
Steven Grenville, Secondary Principal  
Nenette Greeno, Middle Level Principal  
Catherine Devins, Elementary Principal/CSE Chair  
Angela DeBeer, Treasurer  
Christina Dufrane, Secretary to the Superintendent  
Marty Burnett Darrin Jock Mary Ellen McKane  
Tom Stafford Priscilla Parent Stephen Collette  
Jeffery Smith

CALL TO ORDER: The Regular Meeting of the Brushton-Moira Central School District's Board of Education was called to order at 7:05 p.m. by President, David Dufrane.

PLEDGE OF ALLEGIANCE: Members of the Board and those in the audience rose and said the Pledge of Allegiance.

EXECUTIVE SESSION: Motion made by Steven Curran, and seconded by Tracy Warren, that the Board of Education shall enter into Executive Session to discuss Personnel Issues, Student Issues, Negotiations, and Management/Confidential Contracts, at 7:05 p.m. Motion voted and carried.

8-Yes 0-No

MEMBER ARRIVES: Stephen Perry arrived at 7:06 p.m.

RETURN TO REGULAR SESSION: Motion made by Dennis Egan, and seconded by Stephen Perry, that the Board of Education shall return to Regular Session, at 8:13 p.m. Motion voted and carried.

9-Yes 0-No

INPUT FROM VISITORS: There was no input from visitors.

APPROVE FINANCIAL REPORTS: Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Valerie Dunning, and seconded by Stephen Perry, that the Board of Education shall file for audit the following Financial Reports:

1. Treasurer's Reports for November 2009
2. Budget Expenditure Reports for November 2009
3. Extracurricular Activities Account Reports for November 2009
4. Cafeteria Profit and Loss Statement for December 2009

Motion voted and carried.

9-Yes 0-No

APPROVE RESOLUTION  
FOR RESERVE FOR  
DEBT:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Robert Devins, and seconded by Stephen Perry, that the Board of Education shall approve the following resolution:

WHEREAS, Section 6-1(2) of the New York General Municipal Law provides that state aid received on account of a capital improvement financed with the proceeds of outstanding obligations be placed in a mandatory fund if it is not applied directly to payment of the cost of the project or to retire indebtedness issued in anticipation of such aid; and

WHEREAS, appropriations from such a reserve fund may be made only for the payment of all or a part of the outstanding indebtedness; and

WHEREAS, balances in excess of the sum of all the installments of principal due or to become due on the outstanding obligations may be expended for any lawful purpose; and

WHEREAS, the Brushton-Moira Central School District, Franklin County, New York (the "School District") has established a Reserve for Debt (the "Reserve"); and

WHEREAS, the Reserve has a balance of \$307,427 in excess of the sum of all the installments of principal due or to become due on its outstanding obligations (the "Excess Balance"); and

WHEREAS, the Board of Education of the School District desires to confirm and ratify the establishment and operation of the Reserve and the transfer of the Excess Balance to the District's General Fund;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

SECTION 1. The establishment of the Reserve is hereby confirmed and ratified.

SECTION 2. The operation of the Reserve and the \$1,249,803 balance in the Reserve as of June 30, 2009 are hereby confirmed and ratified.

SECTION 3. The transfer of \$307,247 from the Reserve to the District's General Fund is hereby approved.

SECTION 4. This resolution shall take effect immediately.

Motion voted and carried.

9-Yes

0-No

APPROVE RESOLUTION  
FOR EMPLOYEE  
BENEFIT ACCRUED  
LIABILITY RESERVE  
FUND:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Melissa Mills, and seconded by Valerie Dunning, that the Board of Education shall approve the following resolution:

WHEREAS, Section 6-p of the New York General Municipal Law provides that a school district may establish an

employee benefit accrued liability reserve fund without voter approval; and

WHEREAS, such a reserve fund may be funded by budgetary appropriations, and the proceeds of the fund may be spent without voter approval; and

WHEREAS, the Brushton-Moira Central School District, Franklin County, New York (the "School District") has established an Employee Benefit Accrued Liability Reserve Fund (the "Fund"); and

WHEREAS, the Board of Education of the School District desires to confirm and ratify the establishment and operation of the Fund;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

SECTION 1. The establishment of the Fund is hereby confirmed and ratified.

SECTION 2. The operation of the Fund and the \$1,016,447 balance in the Fund as of June 30, 2009 are hereby confirmed and ratified.

SECTION 3. This resolution shall take effect immediately.

Motion voted and carried.

9-Yes            0-No

APPROVE RESOLUTION  
FOR UNEMPLOYMENT  
INSURANCE RESERVE  
FUND:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Robert Devins, and seconded by Stephen Perry, that the Board of Education shall approve the following resolution:

WHEREAS, Section 6-m of the New York General Municipal Law provides that a school district may establish an unemployment insurance reserve fund without voter approval; and

WHEREAS, such a reserve may be funded by budgetary appropriation and the proceeds of the fund may be spent without voter approval; and

WHEREAS, the Brushton-Moira Central School District, Franklin County, New York (the "School District") has established an Unemployment Insurance Reserve Fund (the "Fund"); and

WHEREAS, the Board of Education of the School District desires to confirm and ratify the establishment and operation of the Fund;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

SECTION 1. The establishment of the Fund is hereby confirmed and ratified.

SECTION 2. The operation of the Fund and the \$118,894 balance in the Fund as of June 30, 2009 are hereby confirmed and ratified.

SECTION 3. This resolution shall take effect immediately.

Motion voted and carried.

9-Yes            0-No

APPROVE RESOLUTION REGARDING INCREASE IN BUDGET FOR TEACHER RETIREMENT INCENTIVE:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Robert Devins, and seconded by Valerie Dunning, that the Board of Education shall approve the following resolution:

WHEREAS, the Board of Education of the Brushton-Moira Central School District, Franklin County, NY desires to increase the appropriations set forth in the 2009-2010 School Budget to fund contingent expense of payment for sick leave and retirement incentive for Barbara Baker (\$8,308.45); and,

WHEREAS, the Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A 2110 400 01 Contractual Retirement Incentive \$8,308.45

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A 0889 Reserve for Compensated Absences        \$8,308.45

Motion voted and carried.

9-Yes            0-No

ACKNOWLEDGEMENTS:

Superintendent Jones informed the Board that she had received an e-mail from Kevin Walbridge who recently refed one of our Boys' Varsity Basketball games and he commended Tim McCarthy and Dan Mills for doing a great job coaching and being very professional. Also, Connie Terry had informed her that a local business had donated new or gently used coats and other items for people that needed them.

Mr. Grenville commended Mr. Jadlos and Ms. Sullivan for the new format for the Holiday Concerts this year. Students in grades 5-12 performed their band concert one night and the chorus concert another night; everything went very well.

Ms. Greeno also commended Mr. Jadlos, Ms. Sullivan and the students for wonderful concerts.

Mrs. Devins thanked Phil & Gayla LePage, Missie Hastings-LaVigne and the students for helping out with the Back Pack Program; food is donated and distributed to about 55 students every week, the back packs are brought home and returned to school to be refilled.

CONSENT AGENDA:

Motion made by Stephen Perry, and seconded by Steven Curran, that the Board of Education shall approve the following:

1. Minutes of December 14, 2009
2. Recommendations of the Committee on Special Education for December 15, 16, 21, 22, 2009, as well as January 5, 2010
3. Recommendations of the Committee on Pre-School Special Education for December 16, 2009, as well as January 5, 2010
4. Recommendations of the Section 504 Committee for December 14, and 16, 2009

Motion voted and carried.

9-Yes      0-No

APPOINT READING COACH (CORRECTION):

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Tracy Warren, and seconded by Stephen Perry, that Heidi Miletich who holds an Permanent Certificate in Reading, be appointed in the Reading tenure area for a period of three (3) years, retroactively commencing on December 11, 2009 and terminating on December 10, 2012, salary to be at Step 6, BS+51 & MS, consistent with the Agreement between the Brushton-Moira Central School District's Board of Education and the Brushton-Moira Teachers' Association. (correction) Motion voted and carried.

9-Yes      0-No

APPOINT MENTORS:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Melissa Mills, and seconded by Valerie Dunning, that the Board of Education shall appoint the following Mentors for the 2009-2010 school year:

1. Denise Goodrow
2. Debbie Valade
3. Lisa Trudeau
4. Melissa Whipple (2)
5. Paul Jados
6. Emily McKernan
7. Keri Lucey
8. Sam Dumont
9. Dave Fowler

Motion voted and carried.

8-Yes      1-No-Robert Devins

APPOINT 5.25-HOUR BUS DRIVER/1.25-HOUR MONITOR AND ACCEPT RESIGNATION OF

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Stephen Perry, and seconded by Dennis Egan, that the Board of Education shall appoint David Muehl to the position of 5.25-hour Bus

5-HOUR BUS DRIVER/  
2.50-HOUR MONITOR: Driver/1.25-hour Monitor, at Step 1, consistent with the Agreement between the Brushton-Moira Central School District's Board of Education and the Brushton-Moira Support Staffs' Association, retroactively effective to January 1, 2010 through the remainder of his probationary period of November 9, 2010 and accept his resignation as 5-hour Bus Driver/2.50-hour Monitor, retroactively effective to January 1, 2010. Motion voted and carried.

9-Yes 0-No

APPOINT 5-HOUR BUS  
DRIVER/2.50-HOUR  
MONITOR: Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Stephen Perry, and seconded by Valerie Dunning, that the Board of Education shall appoint Christine White to the position of 5-hour Bus Driver/2.50-hour Monitor, at Step 1, consistent with the Agreement between the Brushton-Moira Central School District's Board of Education and the Brushton-Moira Support Staffs' Association, for a probationary period of January 12, 2010 through January 11, 2011. Motion voted and carried.

6-Yes 3-No-Dennis Egan  
Isabelle Dorey  
Steven Curran

ACCEPT RESIGNATION: Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Dennis Egan, and seconded by Stephen Perry, that the Board of Education shall accept the resignation of Dawn Barney as Guidance Secretary, retroactively effective to January 4, 2010. Motion voted and carried.

8-Yes 0-No 1-Abstained-  
Steven Curran

APPROVE SUBSTITUTES: Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Stephen Perry, and seconded by Robert Devins, that the Board of Education shall approve the following Substitutes for the 2009-2010 school year:

1. Tom Stafford – Bus Driver, Monitor
2. Renee Deno – Monitor
3. David Pelkey – Bus Driver, Cleaner, Cafeteria Worker (retro. eff. to 1/1/10)
4. Douglas LaFlesh – Monitor, Bus Driver
5. Linda Neuser – Monitor
6. Kelly Mostyn – Monitor
7. Maureen Butterfield – Monitor
8. Dawn Haineault – Monitor, Cafeteria Worker
9. John McCloskey – Monitor

Motion voted and carried.

9-Yes 0-No

APPROVE SUBSTITUTES: Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Valerie Dunning, and seconded by Steven Curran, that the Board of Education shall approve the following Substitutes for the 2009-2010 school year:

1. Michelle Oakes – Certified Teacher, 4-yr. degree (effective 2/1/10)
2. Aimee LaShomb – Uncertified Teacher, 4-yr. degree
3. Dale Allen – Monitor (retro. eff. 12/3/09)
4. Emma Leahy – UPK-4 Monitor
5. Harold Clark – Bus Driver
6. Brandy Carbino – Monitor

Motion voted and carried.

9-Yes            0-No

APPROVE CREATING  
TEACHER'S AIDE  
POSITION FOR  
SPECIAL EDUCATION  
STUDENT:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Valerie Dunning, and seconded by Stephen Perry, that the Board of Education shall approve creating a Teacher's Aide position for a Special Education Student. Motion voted and carried.

8-Yes            1-No-Dennis Egan

APPROVE CHANGING  
JANUARY REGENTS DAYS:

Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Valerie Dunning, and seconded by Tracy Warren, that the Board of Education shall approve changing the Regents days from January 26, 27, and 29 to January 26, 27, and 28 for students in grades 7-12 to be dismissed from classes unless they are taking a Regents Exam. Motion voted and carried.

8-Yes            1-No-Dennis Egan

TAKE ACTION ON CSE  
RECOMMENDATIONS:

Motion made by Tracy Warren, and seconded by Melissa Mills, that the Board of Education shall approve the following:

1. Recommendations of the Committee on Special Education for January 6, and 7, 2010
2. Recommendations of the Committee on Pre-School Special Education for January 6, 2010
3. Recommendations of the Section 504 Committee for January 7, 2010

Motion voted and carried.

9-Yes            0-No

NEW CLASSES:

Ms. Jones informed the Board of some new classes that were being looked into getting started: Statistics, a Research Science class, Environmental Studies, Spanish & French at the college level, and Health & Fitness.

DOLLARS FOR SCHOLARS:

Mr. Grenville informed the Board of how the idea is being looked at to combine the Scholarship Fund and Academic Awards; a paid advisor may also be proposed.

PURCHASE OF  
CAFETERIA SLICER:

Mrs. McKane provided information for the Board for the purchase of a new slicer. The old slicer that was purchased as part of the project needs repair and some of the parts for the machine are obsolete; the old machine was designed more for occasional use, the new machine that is being

looked at is more of an industrial machine. Three quotes were provided and it is a possibility that later on down the road Mrs. McKane would need Board approval to use more than what is allowed in her Fund Balance to make this purchase.

LAND SALE: Ms. Jones conveyed to the Board that Otis Mitchell is ready to sell a piece of land that the district is interested in buying. The value of the property is estimated at about \$6,000. The Board would like Mrs. DeBeer to contact some Realtor's and get an idea of what the district should offer for it.

CLERK OF THE WORKS: Ms. Jones informed the Board that the district has advertised for the Clerk of the Works and would like to know how the Board would like to move forward; Steve Klempa will be coming and we would like to submit the plans for the Accelerated part of the project to SED by February or March to hopefully have work begin by this summer.

CHILD FIND POLICY: A copy of a new policy was provided for Board Members to review and have adopted at a later time.

APPROVE ASSISTANT BIDDYBALL COACH: Upon presentation and recommendation of Robin Jones, Superintendent of Schools, motion made by Stephen Perry, and seconded by Robert Devins, that the Board of Education shall approve Roland Moquin as an Assistant Biddyball Coach for the 2009-2010 school year. Motion voted and carried.

9-Yes 0-No

EXECUTIVE SESSION: Motion made by Dennis Egan, and seconded by Stephen Perry, that the Board of Education shall enter into Executive Session to discuss Personnel Issues, at 8:55 p.m. Motion voted and carried.

9-Yes 0-No

RETURN TO REGULAR SESSION: Motion made by Stephen Perry, and seconded by Tracy Warren, that the Board of Education shall return to Regular Session, at 9:15 p.m. Motion voted and carried.

9-Yes 0-No

ADJOURNMENT: Motion made by Stephen Perry, and seconded by Melissa Mills, to adjourn the Regular Meeting of the Board of Education. Motion voted and carried.

9-Yes 0-No

The Regular Meeting of the Board of Education was adjourned at 9:16 p.m.

Minutes approved by:

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Clerk of the Board